

Regional Interagency Coordinating Committee (RICC)

Meeting Minutes

August 7, 2006

12:00 – 12:30 New Business

Introductions

Reimbursement Forms for Parents

Members Present: Missi Baranko, Wanda Schweiger, Merrill Fahlstrom, Jill Staudinger, Gilda Lubinski, Darcy Hopfauf, Lisa Nauman, Patty Bell, Lori Wentz, Corinne Chruszch, Bernie Youngbird

Training Information

Family Connections Conference - Everyone had good reviews of the conference. Jill presented on Infant Mental Health at the conference. Missi presented with a group of parents on Parent Support.

Transition Guidelines Training (Medora) - October 12 (9-4) - Part C and Part B will be reviewing the new Transition Guidelines manual. We are hoping to see a copy of the guidelines before the training.

Crossroads Conference (Bismarck) - November 6,7, and 8. - this is a conference that combines training between Vocational Rehab and DD. We have no further information regarding this conference.

K.I.D.S. Program Update

Staffing Update- Sheila will be going on maternity leave soon. Missi Baranko was hired as the office assistant. Jill is working with the University of Minnesota on certification in infant mental health. She is hoping to start the program in January.

Numbers Update - We went down in numbers a little, but are now holding at about the same. There was some discussion on why this was. We were notified by members that we are still missing children as there have been a few children recently referred for therapy who are over 3 years old. They could have benefited from early intervention. There was some discussion on how to make sure that we don't miss those kids, especially now that Right Track funding has been cut.

Right Track Program Update

Funding - Patty discussed and explained the budget cuts. She said that because of the funding cuts they are limited to only 42 screens per month (versus an average of 125 in the past)

Numbers Screened - April (171) (3 referred)
 May (148) (12 referred)
 June (177) (9 referred)
 July (34) (1 referred)

Staffing Update - Kimm is still in Singapore. She will be back in August. Patty and Kimm will be meeting when she comes back to discuss the direction Right Track will take. Patty mentioned the possible use of Ages and Stages forms to be mailed/handed out instead of doing screenings.

RICC Parent Subcommittee Update - The committee has not met since the last RICC meeting

Experienced Parent Update

-Annual Survey results - Missi reviewed the results from the annual survey. New questions had been added regarding the IFSP. Missi also discussed the Family Outcomes Survey. The state has decided that the experienced parents in each region will conduct this survey. Missi has not heard or received any information yet regarding this.

-Added Job Duties - As of July 1st, the RICC coordinator position has been collapsed into the Experienced Parent position. Funding had been cut for Part C allocations, which meant we no longer had funds to support the coordinator position. The work will now be separated between the office assistant position and the experienced parent position.

Medicaid Update - Tammy and Gilda updated the committee on the changes in the Medicaid program. All families now have to provide proof of U.S. citizenship of their child in order to enroll in Medicaid. For some families, this is going to be difficult. All families currently enrolled in Infant Development will also have to provide proof of citizenship within 30 days of receiving a letter from the county. We discussed the need for all interventionists to make sure that they explain this in detail to all of the enrolled families. If a family does not provide the proof they will lose their Medicaid and essentially their funding for infant development. This could cause funding issues for KIDS.

Data Update (7/1/05-6/30/06)

The committee reviewed the data for July 05-June 06. The most notable item on the data was the comparison of the 45 day timeline from the previous year where 50% of the cases were not within the timeline. Whereas this year we only had 6 cases that were out of compliance regarding the timeline, but were all "justified" as family and family/program reasons. We are definitely making progress on this item.

Average Age at Referral	
	15 months

Eligibility Information	
Automatic/High Risk	2
25/2	34
50	1
Informed Clinical Opinion	9
Not Interested	22
Referred to Right Track	10
Not Eligible	10

Average Days Referral	
0-25	6
26-35	18
36-45	15
46-60	2
61 and over	4
Total	45

4 were family choice
2 were program and family

	TOTALS 7/1/05- 6/30/06		%
TOTALS			
V = VISIT MADE	1936		65.34%
E = EVAL	24		0.81%
C = CONSULT	1		0.03%
M = MEETING	172		5.80%
TOTALS	2133		71.99%
H = HOLIDAY	82		2.77%
W = WEATHER	31		1.05%
NC = NO CONTACT	69		2.33%
NS = NO SHOW	15		0.51%
F1 = FAMILY ILL	114		3.85%
F2 = FAMILY VACATION	44		1.48%
F3 = FAMILY - SCHEDULE CONFLICT	43		1.45%
F4 = FAMILY NO REASON GIVEN	33		1.11%
F5 = FAMILY MISC	173		5.84%
I1 = INTERVENTIONIST ILL	60		2.02%
I2 = INTERVENTIONIST VACATION	32		1.08%
I3 = INTERVENTIONIST SCHEDULE CONFLICT	6		0.20%
I4 = INTERVENTIONIST MEETING - NOT WITH FAMILY	4		0.13%
I5 = INTERVENTIONIST TRAINING	61		2.06%
I6 = INTERVENTIONST MISC	25		0.84%
I7 = INTERVENTIONIST MOVE	38		1.28%
			28.01%
TOTALS	2963		
N = NO VISIT DUE FOR DAY/WEEK	50		

Visit Total

Other Total

Family Total

Interventionist Total

12:30-2:30 Quality Improvement Plan

Target Area: Childfind/Public Awareness

Concern: There are children who are receiving and/or referred direct therapy that are not referred for Early Intervention.

1D	Provide outpatient therapy agencies with information regarding Right Rack and Early Intervention Services	KIDS, RICC Coordinator	9/05	Right Track and KIDS will receive referrals from direct therapy service providers.
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- Need to visit with Outpatient therapy and staff.
- Make sure to include SW Physical Therapy.
- Provide Developmental Brochures to all Outpatient Therapy Services. Missi delivered this in April 05
- Provide in-service training to therapy clinics
- Jill will set a date to provide this in service training
- Jill has contacted staff at Rehab Services. She would like to attend a staff meeting.

Target Area: Early Childhood Transition

Concern: Parents have not always understood the transition process, parental rights, and the support necessary to exercise those rights.

4A	Utilize State Transition Book	State	9/31/04	Parents will be more informed about the transition process.
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- With new possible federal regulations coming thru from IDEA, the transition book has been put on hold until those changes have been made. (staying in the program between the ages of 3-5)
- Jill will update on book - she said that the planning of the book is in it's last stages. It will hopefully be printed very soon and distributed. Jill did not have an estimated date for printing.

The last reading of the draft will be on March 16, 2006

The book is in the process of being printed

REVIEW STATE PERFORMANCE PLAN

Previously Identified Issues

Review Table B - Part C (ND)

Indicator 2

Indicator 3

Indicator 5 and 6

Indicator 7

Indicator 8

Indicator 9

Issues Identified

Review Table A

Indicator 1

Indicator 7

Indicator 8

Indicator 9

Indicator 14

The committee reviewed the items on Table A and B. Members updated on progress being made. Jill explained the Oregon and how it is being done.

2:30-3:00 Old Business/Open Discussion

THE NEXT MEETING HAS CHANGED TO MONDAY, NOVEMBER 13TH FROM NOON - 3:00!